

# WOODBOROUGH PARISH COUNCIL

Chairman: A J Gough

TUESDAY 14<sup>th</sup> May 2019 at 7pm in the Village Hall, Lingwood Lane

## ANNUAL MEETING AGENDA

1. Election of the Chairman of the Parish Council for 2019-20  
All members: Declaration of Acceptance of Office  
All members: Completion of Register of Interests  
Assignment of responsibilities for 2019-20  
Agree bank signatories
2. Apologies for Absence and Acceptance
3. Declarations of Interest
4. Open Session for members of the public to make representations in respect of any item of business included in the agenda, limited to 15 minutes
5. Approval of the Minutes of the Parish Council Meeting held on 9<sup>th</sup> April
6. Matters Arising (for information only)
7. Chairman's Report
8. District Report  
*Litter on verges – Bank Hill, Lingwood Lane*
9. County Report  
*Minerals Local Plan*
10. Woods School request for traffic survey and measures to improve road safety
11. Annual Governance and Accountability Return 2018/19  
Consider the Internal Auditor's report and the effectiveness of the system of internal control  
Approval of Annual Governance Statement for 2018/19  
Consider the Accounting Statements for 2018/19  
Approval of Accounting Statements for 2018/19 by resolution
12. Co-option to vacancy
13. Arrangements for Annual Meeting of the Parish, May 21<sup>st</sup>
14. Village Hall  
*Report from the VHWP; consider quotes for decorating work; requests for additional mugs & jugs*
15. New play equipment  
*Update on HAGS request for final payment; consider quote for repair of safety surface  
GBC play inspections outstanding invoices*
16. Planning  
*PC1056/GBC2019/0403TPO removal of lowest branch of conifer up to 4m at 43 Main Street*
17. Update on support for the Institute/a parish councillor trustee
18. Location for Silent Soldier
19. Sam Middup Field  
*Responses from neighbours re weedkilling*
20. Christmas lights switch on date, proposal 5pm December 1<sup>st</sup>
21. **CONFIDENTIAL ITEM**
22. Correspondence and Exchange of Information  
*The following items have been received: thanks from outgoing parish councillors; request to locate a textile bin (details supplied); details on VE day 75 year anniversary events 2020; update on Epperstone Draft Neighbourhood Plan consultation; further details re Cycle Live event on June 16<sup>th</sup>; GBC, various agendas and press releases*
23. Other updates to include: Cemetery – removal of noticeboard for repair; Allotments – request to initiate transfer of land to Woodborough Charities; Health and Safety; Lengthsman's report; Playing Field; Churchyard; rights of way and footpaths
24. Finance  
*To approve the financial statements and payments to be authorised  
Approval of donations under S137 to WCA and Woodborough in Bloom*
25. Newsletter & Woodborough Web content
26. AOB (for information only)
27. Date of the next meeting to be confirmed as Tuesday June 11<sup>th</sup> 2019