

**Minutes of the Parish Council Meeting held on Monday 7th November 2022
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Liz Anderson, Cllr Paul Berrisford, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr John Newsome, Cllr Richard Pannell, Cllr Colin Starke, Cllr Charles Wardle, Cllr Adam Wylie.

IN ATTENDANCE: GBC Cllr Helen Greensmith (part), 3 residents (part), Averil Marczak (Clerk).

4632. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Daniel Raynor and NCC Cllr Boyd Elliott.

4633. DECLARATIONS OF INTEREST

No additional interests were declared.

4634. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The Chairman suspended the meeting for 5 minutes for the open session.

4635. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 3rd October were approved.

4636. MATTERS ARISING

The insurance reinstatement valuation had been completed and returned a figure of £1.5m. It was agreed to contact Zurich to increase cover accordingly and to request a building by building breakdown.

4637. DISTRICT REPORT

Cllr Greensmith had sent a report. Cllr Greensmith offered a £75 grant towards the Christmas lights and explained that she was unable to increase this as she had made several pledges to other groups. Cllr Greensmith agreed to look into dog signs for Church Walk as requested by a resident. Cllr Newsome agreed to identify suitable locations.

4638. COUNTY REPORT

Cllr Elliott had sent a report, including a detailed plan of the proposed parking restrictions on Lingwood Lane, now subject to public consultation. Members agreed to forward comment to the Clerk to reply to the consultation. The ironworks and road markings had been completed on newly resurfaced roads around the village, not to everyone's satisfaction. Cllr Elliott had offered £100 towards the Christmas lights.

4639. POLICY FOR ACCEPTANCE OF HOSPITALITY

It was agreed to adopt a policy for the acceptance of hospitality based on Gedling BC's guidelines. It was noted that Woodborough Hall had invited members to their launch night and acceptance would be recorded in line with the newly adopted policy.

4640. REOPENING OF WOODBOROUGH HALL

The Chairman suspended the meeting briefly to allow the new proprietors of Woodborough Hall to describe their plans for the Hall. The Chairman wished the new proprietors every success on behalf of WPC and the wider village.

4641. CHRISTMAS LIGHTS

Cllr Starke reported that contractors were booked to connect and install the lights to meet the switch on date of 2nd December. An order had been placed for a 20 foot Christmas tree and a new larger treepit would be installed in a central location in the Governors' Field. The total cost excluding the treepit came to £2544 + VAT. It was agreed that Cllr Briggs should purchase mince pies and refreshments for the switch on event in line with previous years.

4642. PLAYING FIELD & SPORTS CLUBS

Gedling Legal had produced draft licences for the Clerk to discuss with the Tennis Club, Bootcamp, Woodborough Celtic and Woodborough Cricket Club. A generic licence for ad hoc events had also been drafted. It was noted that the timed charges to date exceeded the estimate but it was agreed that they were reasonable in view of the work completed. It was agreed that a further licence for use by the school should be progressed later.

It was noted that some work to improve the cricket square was needed prior to next season. Cllr Charles-Jones would discuss with Woodborough Cricket Club.

4643. WOODBOROUGH CHARITIES UPDATE

It was noted that the new trustees of Woodborough Charities had identified that the Charities' purpose was somewhat obsolete and work was afoot to consider how the charity and its funds could be made relevant in current times.

4644. FLOOD SCHEME UPDATE

An update meeting had been held with the Environment Agency on 5th October. Steady progress had been made in writing funding bids and negotiating with local landowners regarding works on private land. 32 tonnes of silt had been removed during recent culvert clearance works.

4645. VILLAGE HALL

An engineer from T&S had visited to make recommendations for heating. It was agreed to ask T&S to install a new Hive thermostat a cost of £395 + VAT, noting that the caretaker would require a new phone to manage Hive remotely. Astco had offered WPC an opportunity to host a textile bank as a fundraiser. It was agreed to discuss with Preschool. It was noted that 7 new bookings had been taken under the £20 children's party special offer and one complaint had been received. A new booking for a monthly art and fine food market had been received, with a request to display 8 boards from Thursday to Sunday for each market date. It was recognised that publicity would be important to build awareness and to advise the organiser to submit a plan for their preferred places, but to caution against use of the Governors' Field railings. Cllr Wardle reported that the fridge had broken and he would organise a replacement. It was agreed that the old table tennis table in the chair store should be disposed of and offered free of charge on Facebook in the first instance.

4646. GOVERNORS' FIELD

It was agreed to ask Rob Dixon to clear the leaves.

4647. CEMETERY

A request to buy back a pre-purchased Exclusive Right of Burial had been received and it was agreed to offer purchase price less 10% as an administration charge.

4648. GROUNDSMAN TENDER PROCESS

It was noted that the groundsman's current 3 year contract would conclude shortly. The specification used in 2020 had been circulated for members to bring back comments to the December meeting.

4649. CONFIDENTIAL STAFFING ITEM

A resolution was passed to exclude the press and public to discuss a confidential staffing item.
CONFIDENTIAL STAFFING ITEM.

4650. DOG BAGS

Samples of 2 alternative dog bag rolls, which offered a significant cost saving, had been purchased locally and it was agreed to trial these to establish whether they would dispense from the existing dispensers.

4651. PLANNING

It was noted that the following applications made by WPC for treeworks had been approved:
PC1180/GBC2022/1073TCA for treeworks at the Governors' Field
PC1181/GBC2022/1074TPO for treeworks at St Swithun's churchyard

The following applications were considered and comments agreed:

PC1182/GBC2022/1110 single storey rear extension at 3 Park Avenue: no objection.

PC1183/GBC2022/1118 change of use and conversion from storage barn to home office at Long Meadow Farm, 50 Main Street: no objection in principle, but more detail on how waste water will be dealt with is required if a WC, basin and shower are to be added.

PC1184/GBC2022/1216 first floor extension at 105 Main Street: concern that the rooflights will affect the character of the Conservation Area.

PC1185/GBC2022/1173 and 2022/1174 removal of external store door and replaced with brickwork, addition of 3 rooflights to the main entrance porch at 16 Taylors Croft: concern that the rooflights are out of keeping with this Grade II listed building.

PC1186/GBC2022/1229 listed building consent to replace external rear door with an external composite door at 16A Bank Hill: no objection.

PC1187/GBC2022/1219 single storey extension for rear/side entrance porch at 24 Smalls Croft: no objection.

PC1188/GBC2022/1223 single storey rear extension and solar panels to house roof at 167 Main Street: no objection to the extension; WPC recognises the need to encourage householders to generate their own electricity, however these solar panels would be very prominent and serious thought needs to be given to what style (if any) of solar panels are acceptable in the Conservation Area.

4652. FINANCE

The Clerk presented the financial statement for November. 23 payments, totalling £7,836.43 net, were approved for payment. Gross payments over £500: £595 Real Christmas Trees (Christmas tree); £715.00 LGPS (staff pensions); £600 John Brailsford Ltd (reinstatement valuation); £624 Community Heartbeat (defibrillator batteries); £1170.24 Gedling Legal (drafting licence agreements).

4653. CORRESPONDENCE AND EXCHANGE OF INFORMATION

The editor of Lambley Life had reported that it was going from strength to strength and it was agreed to reconsider getting involved in due course. The following items were noted: details of NALC AGM; GBC, various agendas and press releases.

4654. UPDATE ON MANAGEMENT OF WEBSITE

The website manager had recommended that WPC took on responsibility for its account with IONOS and it was agreed to progress in the next few months. The Clerk had organised 3 demonstrations of bookings software with a view to progressing online bookings for the Village Hall.

4655. SALARY AWARD

The Local Government Pay Claim pay offer for 2022/23 had been accepted by the NJC. The offer was for a flat rate increase of £1,925 (equivalent to £1 per hour) on each scale point from 1st April 2022.

4656. ITEMS FOR THE NEXT AGENDA

It was agreed to discuss: groundsman tender, DEFRA cemeteries update, confidential staffing item.

4657. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as 5th December 2022 at 6.45pm.

The meeting finished at 8.35pm.