

**Minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> September 2022  
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr John Charles-Jones (chairman), Cllr Liz Anderson, Cllr Paul Berrisford, Cllr Margaret Briggs, Cllr Daniel Raynor, Cllr John Newsome, Cllr Richard Pannell, Cllr Colin Starke, Cllr Charles Wardle.

IN ATTENDANCE: Mrs Linda Taylor (WCA, part), Averil Marczak (Clerk).

**4576. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Andrew Gough, Cllr Adam Wylie, GBC Cllr Helen Greensmith, NCC Cllr Boyd Elliott.

**4577. DECLARATIONS OF INTEREST**

Cllr Pannell declared an interest in item 15, reinstatement cost assessments.

**4578. OPEN SESSION FOR MEMBERS OF THE PUBLIC**

The Chairman suspended the meeting between 6.50pm and 7.00pm to allow Mrs Linda Taylor to speak. Cllr Wardle had installed the new defibrillator at the Village Hall and Mrs Taylor had registered it on Webnos. A heated box might be required and Cllr Wardle and Mrs Taylor agreed to discuss outside the meeting. Mrs Taylor asked if a new WCA noticeboard could be located at the Governors' Field and it was agreed to give this some further thought.

**4579. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 25<sup>th</sup> July 2022 were approved.

**4580. MATTERS ARISING**

Letters had been sent to allotment holders who were not cultivating their allotments to advise that notice would be served at the end of November if no improvement was seen.

**4581. COUNTY REPORT**

Cllr Elliott had sent a report. News of forthcoming repairs and resurfacing to a number of roads was welcomed, and it was agreed to ask for a programme of action for the village pavements. There was no date as yet for the Lingwood Lane traffic measures. It was noted that some residents' hedges were impeding use of the footpaths and it was agreed that in the first instance Parish Councillors should talk to or leave a note for the homeowners before referring the matter to NCC.

**4582. DISTRICT REPORT**

Cllr Greensmith had sent a report. It was noted that the new larger bin pledged for the playing field had yet to arrive.

**4583. PRESCHOOL UPDATE**

This item was deferred.

**4584. TREE WORKS FOLLOWING VIA TREE SURVEY**

Two quotes had been obtained and it was agreed to accept Will Rawson's quote for £2,390 + VAT for works at the Churchyard, Governors' Field, playing field, allotments and cemetery. Planning permission would be required for works in the Churchyard and Governors' Field. The Clerk had contacted the vicar and trustees for their approval for the recommended works.

**4585. OLD COOP SITE**

Cllr Greensmith had put Cllr Wardle in touch with an officer at GBC, regarding the S215 notice served in October 2021. Cllr Wardle had conducted a survey of the 14 properties on Main St and Church Walk which overlooked the site, to ask whether - should works be negotiated - they would prefer option (1) the site to be cleared, (2) left as is, or (3) limited maintenance (tidied/cut back but left green). 100% of households had responded, with all preferences for options (2) and (3), divided equally. Several residents had asked for the fence to be improved. It was agreed that Cllr Wardle should contact the landowner to request a tidy up of the site. It was further agreed to investigate the purchase of covers for the Heras fencing and to circulate the results of the survey to Cllr Greensmith, Kevin Nealon of GBC and a villager who had contacted the Clerk regarding the S215 notice.

**4586. VILLAGE HALL**

The Clerk reported that a declining number of Village Hall hirers possessed a cheque book, and the majority of bonds were now paid by BACS rather than an uncashed cheque. It was agreed that bonds should no longer be taken for children's party bookings to remove a disincentive to hire and reduce administration time. There had been no progress in discussions with the Preschool regarding WPC taking over the broadband contract. A new licence had been agreed with PPL/PRS and the Clerk highlighted the costs attributable to various bookings. It had not been possible to obtain new quotes for utilities due to market volatility. The Clerk had emailed Cllr Anderson's contact at NCC regarding supply via a framework agreement, and would follow up.

**4587. NCC/VIA LENGTHSMAN GRANT**

Cllr Wardle had attended a meeting with NCC/Via regarding new terms for the Lengthsman grant scheme. More formal reporting and photographic evidence would be required to access the funding. Cllr Wardle and the Clerk planned to discuss with the Lengthsman. Cllr Wardle proposed that a trolley should be purchased to enable the Lengthsman to carry additional tools for the duties specified by NCC in the contract, and there was agreement to this in principle.

**4588. ENVIRONMENT AGENCY MEETING UPDATE**

An update from Pete Wiles from Woodborough FLAG had been circulated. Progress was gradually being made to bring landowners on board and secure funding. It was hoped that a final plan would be available at the next EA meeting on 5<sup>th</sup> October.

**4589. INSURANCE QUOTES FOR REINSTATEMENT COST ASSESSMENT**

Two quotes had been obtained and it was agreed to proceed with John Brailsford at a cost of £500 + VAT.

**4590. CEMETERY**

The Clerk had contacted Defra for an update regarding the groundwater regulations consultation; work was still ongoing to review the feedback and reassess the proposed conditions. A member of

the public had suggested that there should be a Commonwealth War Graves sign on the gate and had offered to make the necessary contacts; it was agreed to ask him to do so.

**4591. SAM MIDDUP FIELD**

It was agreed that a new farm business tenancy (2023-25) should be offered to Steve Rose, incorporating break clauses as previously. Cllr Raynor agreed to check whether a grille had been installed over the tunnel in the NE corner as agreed with the relevant homeowner.

**4592. GOVERNORS' FIELD**

Cllr Starke had obtained a quote for a large area of mulch safety surfacing in the centre of the field to address the issue of mud in the high traffic area round the trampolines and mound. It was proposed to apply for grants in support of this work. It was agreed that groundworks should be carried out by a third party contractor to reduce the costs. There was consensus that this work would be a good improvement to the play area and to investigate potential grants and their timelines.

**4593. PLAYING FIELD**

An enquiry had been received regarding a regular booking to host a fun dog chase. Cllr Newsome reported that this event would now be held at the garden centre and it was agreed that this was a more appropriate venue.

**4594. LAMBLEY LIFE MAGAZINE**

The editor of the new "Lambley Life" magazine had been in touch to ask whether Woodborough residents would be interested in contributing to the magazine and receiving copies. The magazine had been produced on a not-for-profit basis but a financial contribution would be needed to cover a larger print run. It was agreed to ask Michael Dobbs to forward a proposal to his previous contributors to see whether they would like to get involved.

**4595. CT4N TRAVEL SERVICE**

Details of CT4N's community transport services had been received via Lambley PC. It was agreed to join the service for a payment of £10 and to liaise with the WCA regarding organising access for Woodborough residents.

**4596. DONATION TO WCA FOR PURCHASE OF MARQUEE**

It was agreed to donate £1000 towards their new marquee.

**4597. STORAGE ITEMS: OLD SWINGS AND OLD PLANTERS**

It was agreed that the swings from the old playground should be sold. It was agreed that the old Village Hall planters should be offered to Hayward House.

**4598. PLANNING**

The following application was considered, and there was no objection: PC1176/GBC2022/0869 to remove the existing bar fixture in bar room, extend and replace existing bar in function room at Woodborough Hall.

**4599. FINANCE**

The audit for 2021/22 had concluded and the external auditor had signed off the AGAR.

The Clerk presented the financial statement for August/September. 30 payments, totalling £28,849.81 net, were approved for payment. Gross payments over £500: £22,698.00 Fosse Contracts (tennis court resurfacing, phase I); £715.00 LGPS (staff pensions August); £715.00 LGPS (staff pensions September).

**4600. UPDATE ON TENNIS COURTS RESURFACING**

Resurfacing had been completed and the surface would be painted once the curing time had elapsed. It was agreed to remind Fosse Contracts to remove the skip.

**4601. DEFIBRILLATORS**

New batteries were required for the defibrillators at the phone box and Nags Head and it was agreed to purchase these at a cost of £525 plus carriage.

**4602. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

It was agreed to accept an offer from Via to supply winter salt. The following items were noted: GBC, various agendas and press releases.

**4603. ITEMS FOR THE NEXT AGENDA**

It was agreed to discuss: Christmas lights and tree; repurchase of dog bags; provision of football/cricket facilities on the Playing Field.

**4604. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 3<sup>rd</sup> October 2022 at 6.45pm.

The meeting finished at 8.45pm.