

**Minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> March 2023  
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr John Charles-Jones (chairman), Cllr Liz Anderson, Cllr Paul Berrisford, Cllr Richard Pannell, Cllr Daniel Raynor, Cllr Colin Starke, Cllr Charles Wardle,.

IN ATTENDANCE: GBC Cllr Helen Greensmith (part), 2 members of the public (part), Averil Marczak (Clerk).

**4724. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Andrew Gough, Cllr Margaret Briggs, Cllr John Newsome, Cllr Adam Wylie, NCC Cllr Boyd Elliott.

**4725. DECLARATIONS OF INTEREST**

No additional interests were declared.

**4726. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 6<sup>th</sup> February were approved.

**4727. MATTERS ARISING**

The complaint regarding poor road repairs had yet to be collated. It was agreed that data should be collected for the Bank Hill potholes and then the letter should be written and sent.

**4728. DISTRICT REPORT**

Cllr Greensmith reported that GBC had agreed their budget for the coming year, applying an increase of 2.98% to their part of the Council Tax. Fees and charges would rise by an average of 5%. Efficiency savings were needed due to reduced funds from central government. For Woodborough, a cut to street sweeping was likely to be seen.

**4729. COUNTY REPORT**

Cllr Elliott's report was noted.

**4730. WOODBOROUGH IN BLOOM UPDATE**

The Woodborough in Bloom team had advised that the watering rota for 2023 could now be covered, thanking Cllrs Pannell and Starke for offering their time. The list of planters and troughs was being prepared.

**4731. ANNUAL MEETING OF THE PARISH**

It was agreed to structure the agenda as previously, with presentations by WPC's members, and to invite presentations from representatives of the WCA, Woodborough in Bloom, Woods School and the Police should they be available to attend. Cllr Greensmith asked that it be noted that she was unable to contribute to the meeting due to purdah.

**4732. ELECTIONS MAY 4<sup>TH</sup> 2023**

GBC had briefed parish clerks on the timeline and procedures for the election. The information packs would be available by email shortly.

#### **4733. CRICKET UPDATE**

The chairman suspended the meeting for 10 minutes. A representative of Woodborough Cricket Club (WCC) reported that they planned to play all matches away in 2023, but introduced the secretary of Ravenshead Cricket Club, who were interested in using the pitch. It was noted that Caythorpe had provisionally booked some dates and it was agreed to discuss the calendar with Ravenshead CC to see if both teams might play. It was noted that the square was in need of work and it might be beneficial if 2 clubs worked together to improve the pitch. It was hoped that WCC might return in 2024. The Clerk asked WCC to make contact with dates if they wished to play in 2023.

#### **4734. REPLACEMENT OF FIRE ALARM SYSTEM**

It was noted that Open Reach's plans to switch off the Public Switched Telephone Network by 2025 would render the existing fire alarm system obsolete. It was agreed to commission a replacement (IP-Radio dual com unit) at a cost of £690 + VAT. This included a monitoring charge of £320 for 12 months and WPC would be credited pro rata for the monitoring fees already paid for the old system. It was noted that there might be an incremental charge to connect the fire alarm panel to the router via the roof void.

#### **4735. HEALTH & SAFETY**

There were no accidents recorded in the accident book in the past 12 months. Cllr Starke presented a report on Governors' Field inspections. Several minor repairs and adjustments had been carried out by Cllr Starke and Mr Richard Whincup, in addition to repairs by contractors to the roundabout and gate. A damaged seat on the roundabout needed replacement and would be ordered. The installation of ecomulch between the mounds, agreed in the 2023/24 budget, would improve the surface. Cllr Starke thanked Mr Whincup for his help with weekly inspections, and Cllrs Wardle and Charles-Jones for their help with maintenance.

The Clerk presented an inspection report for the Sam Middup Field. It was agreed that the pipe under Charnwood Way should be cleared of large debris, that an additional graphic "dogs on leads" sign should be installed to be visible when entering from the bridleway and that weed spraying should be scheduled.

The Clerk presented an inspection report for the cemetery. Gardenscape were midway through a programme of grave top ups. A programme of works to improve memorial safety was required following D&M's inspections. It was agreed that 2 older family benches should be checked for safety and to discuss the safety of the uneven surface in the old part of the cemetery with the parish groundsman.

#### **4736. CELEBRATION OF CORONATION**

The WCA planned to decorate the village. It was agreed to purchase 25 lamp post signs from the RBLI and 2 lengths of Coronation bunting, plus extra red white and blue bunting as required.

#### **4737. PLAYING FIELD**

It was agreed to accept a quote of £1812.49 from Carl Harrison for the installation of trace heating, re-insulation of the pipes and upgrade of mains board. Cllr Berrisford reported that he had received a generous offer to re-plaster the ceiling without charge.

The Clerk reported that the School was experiencing a problem with moles inside the cage. The Playing Field was being monitored in case the moles made their way onto WPC land.

**4738. VILLAGE HALL**

The wifi had been installed and it was agreed to request an additional disc from BT to improve the signal in the committee room. The heating schedule was now being managed via the Hive app. Following a recent foray into the loft, Cllr Starke reported that the insulation was messy and patchy after being moved multiple times for works, and it was agreed that it should be renewed. It was agreed to investigate available grant funding. It was agreed that a replacement vacuum cleaner should be purchased following the demise of the existing machine (budget up to £350). The recent boiler service had highlighted the need to install a CO alarm and Cllr Wardle agreed to follow up.

**4739. PLANNING**

The Clerk had responded to the following applications under delegated powers, making no objection:

PC1197/GBC2023/0012TCA for removal of robinia tree at 22 Main Street

PC1198/GBC2023/0034TCA for crown reduction of beech at 161A Main Street

PC1199/GBC2023/0041TCA for treeworks to cherry and Mulberry at 6 Westfield Lane

**4740. CHRISTMAS SWITCH ON 2024**

It was agreed that the switch on event would take place on December 2nd.

**4741. FINANCE**

The Clerk presented the financial statement for March. 19 payments, totalling £12233.80 net, were approved for payment. Gross payments over £500: £4384.80 ES Solutions (replacement heritage boards); £3168 WRS Tree Services (treeworks); £756.37 LGPS (staff pensions).

**4742. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

An email expressing delight at seeing the refurbished heritage boards had been received from the Woodborough Heritage Society, who were pleased that the future of the information panels they had originally created would now be assured for many more years.

The Clerk reported from GBC's parish clerks meeting. The Democratic Services Manager had explained the new processes required for May's election, and most importantly the requirement for voters to present photographic ID. RCAN had set up a survey to help identify how parishes could be supported and all members were asked to respond. The following items were noted: details of the Nottinghamshire County Show; Police and Crime Commissioner newsletter; GBC, various agendas and press releases.

**4743. ITEMS FOR THE NEXT AGENDA**

It was agreed to schedule weed spraying in the Sam Middup Field.

**4744. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as 3<sup>rd</sup> April 2023 at 6.45pm.

The meeting finished at 8.50pm.